

St. Sidwell's Community Centre

Meeting Rooms for Hire

Monday to Thursday 9am to 6pm, Friday 9am to 4pm

Late evenings Tuesday and Thursday until 9pm.

Saturday Ring Us To Discuss. Sunday Closed.



The Rougemont Room - £15 per hour

Approx 16 feet wide and 36 feet long. Note: This room contains 2 pillars.

Theatre Style Max: 30 Boardroom: 20 Classroom: 12 Circle: 30

The Sidwella Room - £15 per hour

Approx 23 feet wide and 19 feet long. This room contains a sink.

Theatre Style Max: 30 Boardroom: 20 Classroom: 12 Circle: 40

The Old Chapel Room - £12.50 per hour

Approx 13 feet wide and 20 feet long. This room contains a sink and stained-glass windows.

Theatre Style Max: 25 Boardroom: 12 Classroom: 10 Circle: 20

The Hems Room - £10 per hour

Approx 11 feet wide and 20 feet long. This room contains a cupboard.

Theatre Style Max: 20 Boardroom: 12 Classroom: 8 Circle: 20

The Hennis Room - £10 per hour

Approx 11 feet wide and 20 feet long. This room contains a cupboard.

Set boardroom style with 12 seats.

The Café Area - £25 per hour

With use of the small kitchen to make your own drinks using the kettles provided.

Theatre Style Max: 50 Café Style: 36

The Main Kitchen - £30 per hour

A fully fitted commercial kitchen. Max of 6 people at any one time.

The hirer must have experience of using a commercial kitchen.

All rooms cost £20.00 per hour to hire on a Saturday

All of this information can be found on our website at

www.stsidwells.org.uk

EQUIPMENT HIRE CHARGES

- FLIP CHART with PAPER AND PENS £6.00 per session
- WHITEBOARD AND PENS - FREE
- TEA and COFFEE from £1.00 per person per session, as per menu
- CUPS and WATER to make your own drinks £5.00 per pump jug (3 Ltr).
Makes 10 drinks. Unlimited refills.
- LAPTOP & PROJECTOR £10.00 per session
- LAPTOP Hire £8.00 per session
- PROJECTOR Hire £8.00 per session
- Catering required – see catering form below or email cafe@stsidwells.org.uk

Payment must be made before the event takes place.

Bacs: St Sidwell's Centre | Sort Code: 080933 | Account: 60335581 or by card in person.

Please ensure you have read and returned our Terms and Conditions of hire.

Catering Order Form

Below are the basic tariff rates for groups wishing to have catering added as part of their booking, or for external events. If you wish to have something that is not listed, then email cafe@stsidwells.org.uk.

Please order at least one week in advance.

ALL FOOD ORDERS TO BE PAID FOR BEFORE THE EVENT

Date Required:

Group Name:

Location:

Invoice Email Address:

Buffet Options

Total number of people:

Option	Content	Quantity
Option One £ 3.50 per head	Sandwich selection Fruit	
Option Two £ 5.50 per head	Sandwich selection Crisps Cake Fruit	
Option Three £ 6.50 per head	Sandwich selection Cake Fruit Frittata, quiche or similar	
Bespoke	Order something to your requirements	

Special / Dietary Requirements	
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No food, other than that purchased from the café, may be consumed on the premises. The Centre reserves the right to offer catering at any event it chooses before external catering is booked by the hirer, including outdoor events held in the grounds.